

# Maharashtra Direct Benefit Transfer 2.0 Portal



## Citizen User Manual

*How to Find, Apply, and Track Government Schemes Online*

### **Your data is safe**

This portal uses your Aadhaar number only to verify your identity and auto-fill your details. Your information is stored securely by the Government of Maharashtra and is not shared with any private organization.

You will be asked for your consent before any data is used. You may choose not to share data, but some features may not work without it.

### **Document Control Sheet**

#### **✓ Version History**

Every change to this document is logged in the table below.

| Version | Date        | Author                   | Change History  |
|---------|-------------|--------------------------|-----------------|
| 1       | 13-Apr-2026 | MahaDBT 2.0 Project Team | Draft Version   |
| 2       | 03-Jun-2026 | MahaDBT 2.0 Project Team | Updated Version |

**Abbreviations**

| Term                                                    | Explanation                                                                                                                                                                                                        |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Aadhaar                                                 | A 12-digit unique identification number issued by the Unique Identification Authority of India (UIDAI) to every resident of India. Used for identity verification and benefit transfer.                            |
| Aadhaar Seeding                                         | The process of linking your Aadhaar number to your bank account. Required for DBT payments to be credited to your account.                                                                                         |
| ARN — Application Reference Number                      | A unique number generated after you successfully submit an application on MahaDBT. Use this number to track your application and raise grievances.                                                                 |
| CAP — Centralised Admission Process                     | Maharashtra's centralised system for college admissions to engineering, pharmacy, and other professional courses.                                                                                                  |
| CET — Common Entrance Test                              | Entrance examinations conducted by the Maharashtra State CET Cell for professional courses.                                                                                                                        |
| DBT — Direct Benefit Transfer                           | A Government of India system that transfers welfare scheme benefits directly to the beneficiary's Aadhaar-linked bank account, eliminating middlemen.                                                              |
| Digi Locker                                             | A Government of India digital document wallet that stores your certificates, mark sheets, and government-issued documents electronically. Available at <a href="https://digilocker.gov.in">digilocker.gov.in</a> . |
| DTE — Directorate of Technical Education                | Maharashtra government body responsible for technical and professional education schemes on MahaDBT.                                                                                                               |
| DVET — Directorate of Vocational Education and Training | Maharashtra government body managing vocational education and skill development schemes.                                                                                                                           |
| GR — Government Resolution                              | An official order issued by the Government of Maharashtra describing the rules, eligibility, and benefit amounts for a scheme. Available to download on MahaDBT.                                                   |

| Term                                               | Explanation                                                                                                                                     |
|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| GRO — Grievance Redressal Officer                  | The government officer assigned to review and resolve your grievance once it is submitted on the portal.                                        |
| Maha ID                                            | A unique identifier created when you register on MahaSarathi. Used as your login credential across all Maharashtra government digital services. |
| MahaSarathi                                        | The Government of Maharashtra's central single sign-on (SSO) system. MahaDBT uses MahaSarathi for citizen login and registration.               |
| MAPS — Maharashtra Apprenticeship Promotion Scheme | A state scheme tracking apprenticeship training for Maharashtra-based apprentices.                                                              |
| NAPS — National Apprenticeship Promotion Scheme    | A central government scheme that promotes apprenticeship training across industries.                                                            |
| NPCI — National Payments Corporation of India      | The body that manages the Aadhaar Payment Bridge (APB) system used to route DBT payments to Aadhaar-linked bank accounts.                       |
| OTP — One-Time Password                            | A 6-digit code sent to your registered mobile number during login or verification. Valid for 2 minutes.                                         |
| PEN ID — Permanent Education Number                | A unique identification number assigned to students in Maharashtra's school system.                                                             |
| PFMS — Public Financial Management System          | The central government platform that processes and tracks government payments, including DBT disbursements.                                     |
| Post-Matric                                        | Education after Class 10 (Matriculation), including Class 11 and 12, diploma courses, and undergraduate and postgraduate degrees.               |
| Pre-Matric                                         | Education from Class 1 to Class 10 (Matriculation).                                                                                             |
| UIDAI — Unique Identification Authority of India   | The government body that issues and manages Aadhaar. Operates the Aadhaar verification system used by MahaDBT.                                  |

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| Term                                                      | Explanation                                                                                                     |
|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| UDISE — Unified District Information System for Education | A national database of schools. Every school has a unique UDISE code used to identify it in government systems. |



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## 1. Introduction

The Maharashtra Direct Benefit Transfer (DBT) project was initiated by the Government of Maharashtra to streamline the disbursement of benefits and subsidies to citizens through a transparent and efficient digital platform. It integrates multiple departments and schemes to ensure direct transfer of entitlements to eligible beneficiaries.

Several critical factors served as catalysts for the introduction and adoption of the MahaDBT system. These drivers collectively underscored the need for a centralized, transparent, and efficient mechanism to deliver welfare benefits across departments and schemes.

**Eliminating Middlemen & Leakages:** Traditional subsidy distribution methods were prone to delays, corruption, and mismanagement. MahaDBT was implemented to directly transfer funds into beneficiaries' Aadhaar-linked bank accounts.

**Enhancing Efficiency & Transparency:** By integrating with Aadhaar, NPCI, PFMS, and Digi locker, MahaDBT enabled real-time verification of beneficiaries and automated fund disbursement.

**Standardizing Government Schemes:** The government wanted to provide a single unified platform for citizens to apply for multiple scholarships, welfare, and financial assistance schemes without multiple submissions.

**Reducing Administrative Overheads:** The system replaced manual processes with digital automation, enabling faster approvals and fund distribution while ensuring end-to-end tracking and monitoring.

The system has played a crucial role in transforming welfare distribution, leveraging digital authentication, automated workflows, and real-time beneficiary tracking.

The present system covers the following different schemes.

- Post-matric schemes
- Pre-matric schemes
- Farmer schemes
- Pension schemes
- Special Assistance

### Need for new MahaDBT 2.0 Platform

The existing MahaDBT 1.0 platform has been instrumental in enabling the Government of Maharashtra to deliver benefits directly to citizens. However, as the number of welfare schemes and beneficiaries has grown, and their complexity has increased, the platform now faces several functional, operational, and technological limitations. These constraints hinder its ability to effectively support the expanding and evolving requirements of the state's welfare ecosystem. To address these challenges and establish a modern, efficient, and future-ready service delivery framework, the development of a more robust, secure, and scalable MahaDBT 2.0 platform has become essential.

Key drivers for the new MahaDBT 2.0 system include:

- Increased scale and scheme complexity
- Need for advanced data integration
- Improved user experience and accessibility
- Dynamic and flexible scheme configuration
- End-to-end workflow automation
- Enhanced monitoring, analytics, and Transparency

### About MahaDBT 2.0

The Maharashtra Direct Benefit Transfer (DBT) 2.0 initiative is an upgraded digital platform designed to streamline the disbursement of government subsidies, welfare schemes, and financial benefits directly to beneficiaries' bank accounts. The platform is part of the Government of Maharashtra's larger effort to enhance transparency, accountability, and efficiency in the delivery of social welfare programs.

DBT 2.0 builds upon the foundation of the existing MahaDBT framework by leveraging modern technology solutions to integrate multiple government departments, financial institutions, and service providers. This ensures that funds are transferred securely, efficiently, and with minimal delays, while reducing opportunities for fraud, duplication, or manual errors.

Key features of Maharashtra MahaDBT 2.0 include:

- **End-to-End Digital Workflow:** Automation of the complete process from scheme eligibility verification to beneficiary payment confirmation.
- **Integration with National and State Databases:** Interfacing with Aadhaar, PFMS, and other government databases to validate beneficiary details and ensure accurate transfers.

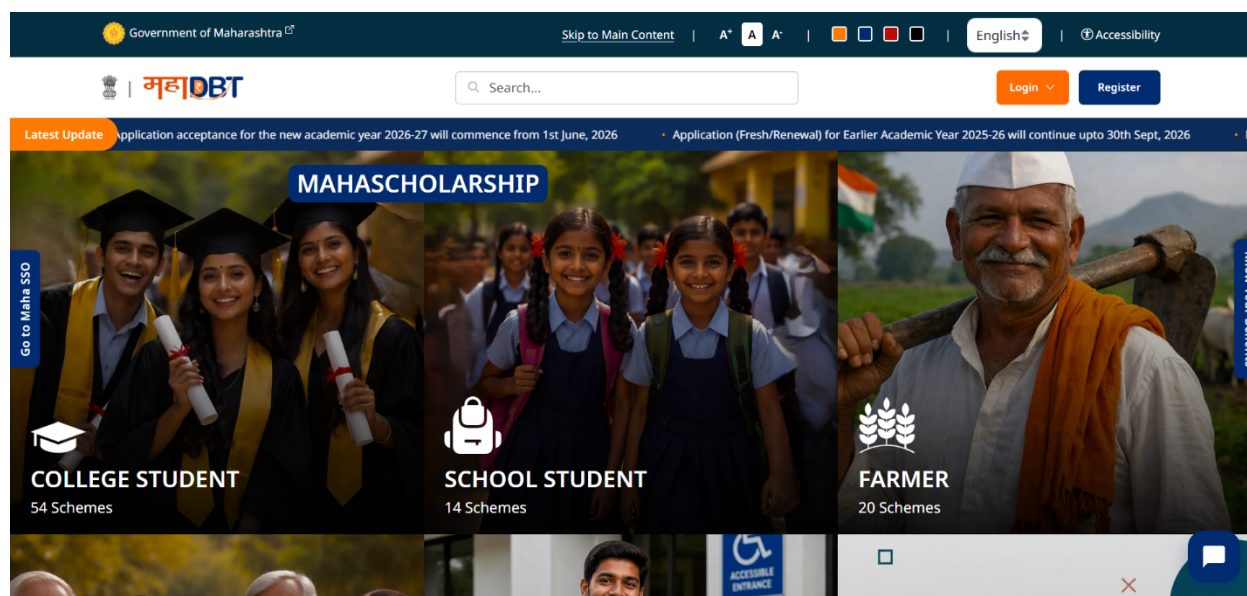
- **Role-Based Access and Monitoring:** Secure access for government officials, scheme administrators, and auditors with comprehensive tracking and reporting capabilities.
- **Enhanced Reporting and Analytics:** Real-time dashboards and reports to monitor fund disbursement, scheme performance, and beneficiary feedback.
- **Security and Compliance:** Adherence to data privacy regulations, secure transaction processing, and protection against unauthorized access.

Maharashtra MahaDBT 2.0 aims to provide a scalable, robust, and user-friendly platform that empowers citizens, improves government efficiency, and strengthens the financial inclusion framework across the state.

### Purpose of this document

The purpose of this Citizen User Manual document is to provide the understanding and steps to use the MahaDBT 2.0 portal for all users.

## 2. Overview and Your Journey on the Portal



*MahaDBT portal overview – your five-step journey to receive a government benefit*

MahaDBT is your one-stop website to find and apply for government scholarships and benefits – without visiting any government office. Everything happens online, from home or from a nearby internet centre.

### Who can use MahaDBT?

- Students (school and college)
- Farmers
- Pensioners
- Any eligible citizen of Maharashtra

**What can you do on MahaDBT?**

- Search for schemes you are eligible for
- Apply for scholarships and benefits
- Upload required documents
- Track the status of your application
- Raise a complaint if you face any problem

**Your Step-by-Step Journey**

Follow these five steps to get your benefit:

|          |                                      |                                                                                                                               |
|----------|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Register and log in</b>           | Create your account on MahaDBT using your Aadhaar number. You will receive a Maha ID that you will use for all future logins. |
| <b>2</b> | <b>Find your schemes</b>             | Use the portal to see which government schemes match your details                                                             |
| <b>3</b> | <b>Apply for a scheme</b>            | Select a scheme, fill the form, upload your documents, and submit.                                                            |
| <b>4</b> | <b>Track your application</b>        | Check the status of your application on your dashboard at any time.                                                           |
| <b>5</b> | <b>Raise a grievance (if needed)</b> | If you have a problem, raise a complaint through the portal and track its progress.                                           |

### 3.Registration and Login

#### Creating Your Account

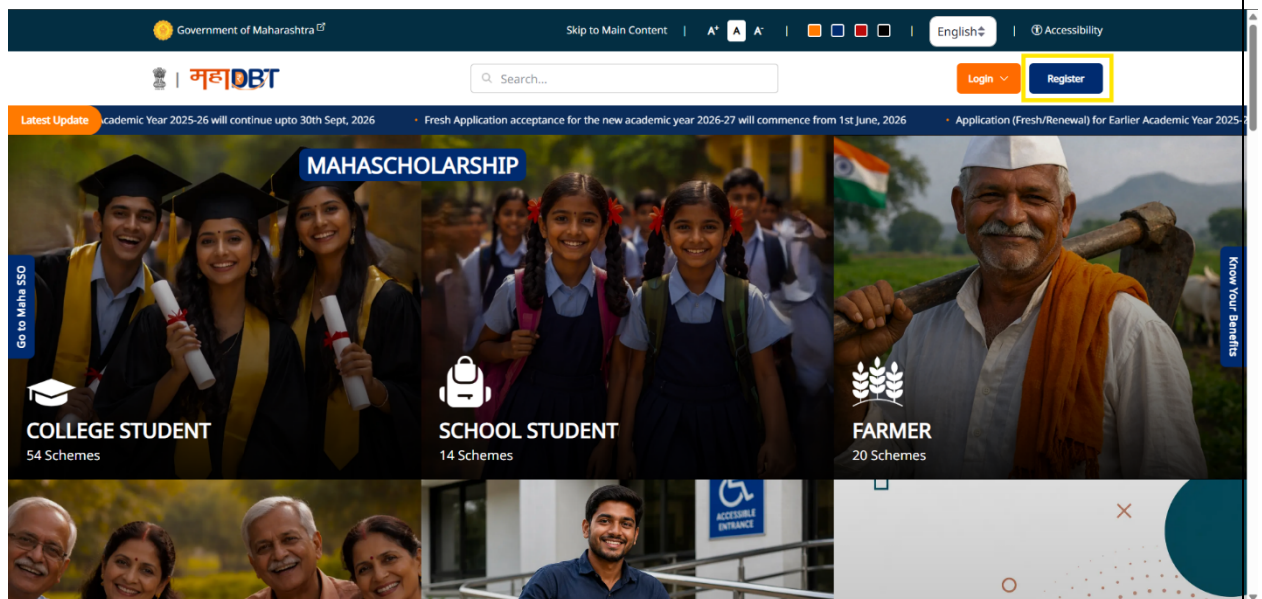
You only need to register once. After that, you can log in anytime using your Maha ID or Aadhaar number.

#### Before you start, keep these ready:

- Your Aadhaar card (12-digit number)
- Mobile number linked to your Aadhaar (you will receive an OTP on this number)
- A working email address

#### Steps to Register

1. Click Register on the MahaDBT home page.



*Register button on the MahaDBT home page*

2. You will be taken to the MahaSarathi website – this is the Government of Maharashtra's central login system.



*MahaSarathi registration page – enter your details to create a Maha ID*

3. On MahaSarathi, enter your registration details:
  - Full name (exactly as printed on your Aadhaar card)
  - 12-digit Aadhaar number

- Mobile number linked to your Aadhaar
  - Date of birth
  - Email address
4. Click Register. A 6-digit OTP will be sent to your Aadhaar-linked mobile number.
  5. Enter the OTP and click Verify.
  6. After successful registration, your Maha ID is created. Save this ID — you will need it to log in.
  7. You will be automatically taken back to the MahaDBT portal.

**WARNING**

Your Maha ID is your permanent login credential. Write it down and keep it safe. You must use the same mobile number that is linked to your Aadhaar. If your mobile number has changed, update it at your nearest Aadhaar Seva Kendra before registering.

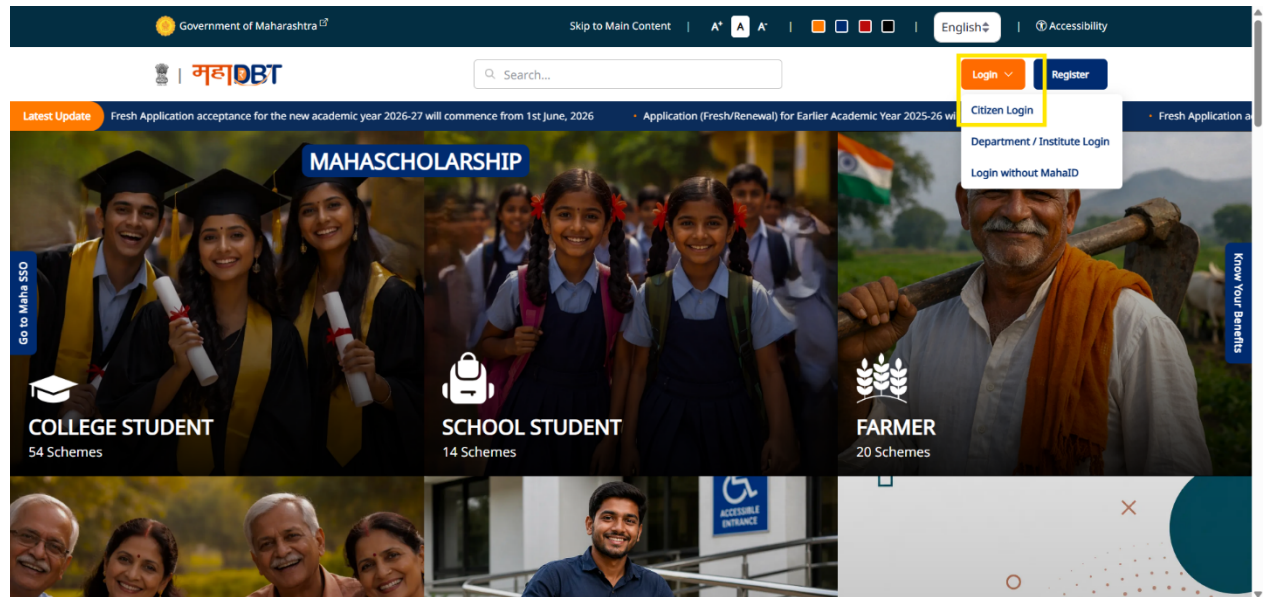
**Logging In**

Once registered, you can log in using one of three methods. We recommend using your Maha ID as it is the fastest option.

**Login using Maha ID****Best method — fastest and most reliable.**

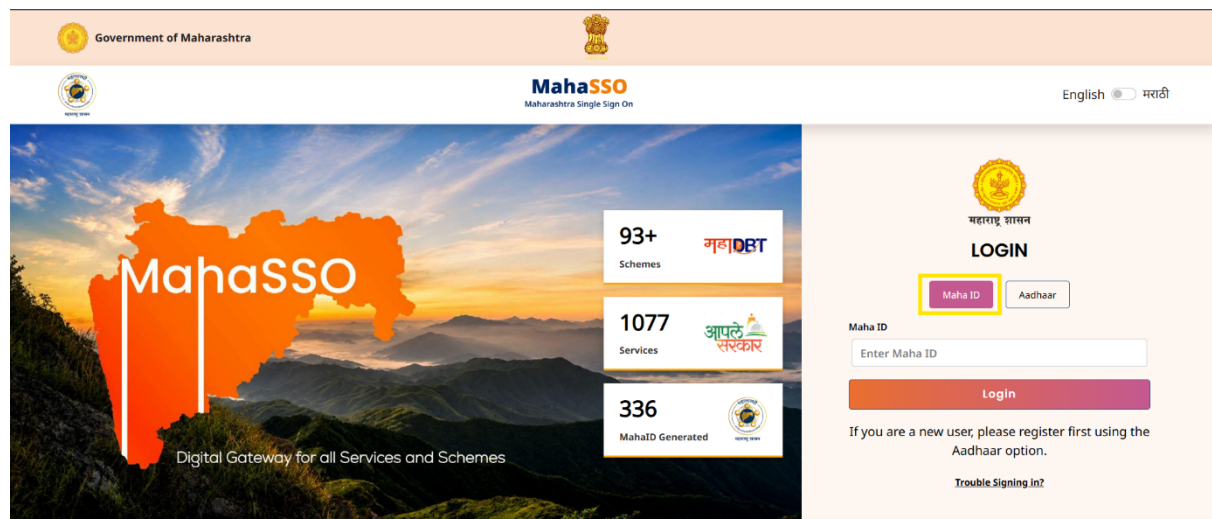
1. Click Login → Citizen Login on the MahaDBT home page.





Login to Citizen Login button on the MahaDBT home page

2. You will be taken to the MahaSSO login page.



MahaSSO login page — select Maha ID to log in

3. Select Maha ID.
4. Enter your Maha ID in the field provided.
5. Click Login.
6. A 6-digit OTP will be sent to your registered mobile number.
7. Enter the 6-digit OTP and click Verify OTP.

The screenshot shows the MahaSSO login page. On the left, there's a banner with the MahaSSO logo and the text 'Digital Gateway for all Services and Schemes'. In the center, there are statistics: '93+ Schemes', '1077 Services', and '336 MahaID Generated'. On the right, the login process is shown: a 'LOGIN' button, an 'Enter OTP' input field, a 'Verify OTP' button, and a message: 'Verification code / OTP has been sent successfully to the Mobile Number \*\*\*\*\*439.' There's also a link for 'Did not receive OTP? Resend OTP (27s)'.

OTP entry screen – enter the 6-digit code sent to your registered mobile number

8. If the OTP is correct, you will be automatically taken to the MahaDBT portal.

### Forgot your Maha ID?

1. Click Trouble Signing In? on the login page.
2. Enter your 12-digit Aadhaar number.
3. Click Submit. Your Maha ID will be sent to your registered mobile number.
4. Use that Maha ID to log in.

### Login using Aadhaar

Use this method if you know your Aadhaar number but not your Maha ID.

1. Click Login → Citizen Login on the MahaDBT home page.
2. You will be taken to the MahaSSO login page.

The screenshot shows the MahaSSO login page with the 'Aadhaar' option highlighted in a yellow box. The page includes the same banner and statistics as the previous screenshot. The login section shows the 'LOGIN' button, the 'Aadhaar' option selected, an 'Enter Aadhaar Number' input field, and a 'Login' button. There's also a message: 'If you are a new user, please register first using the Aadhaar option.' and a link for 'Trouble Signing In?'.

MahaSSO login page – select Aadhaar to log in using your Aadhaar number

3. Select Aadhaar.

4. Enter your 12-digit Aadhaar number.
5. Click Login.
6. A 6-digit OTP will be sent to the mobile number linked to your Aadhaar.
7. Enter the OTP and click Verify OTP.

OTP verification screen for Aadhaar login

8. If correct, you will be taken to the MahaDBT portal.

### WARNING

The OTP is sent to the mobile number registered with Aadhaar — not just any number.

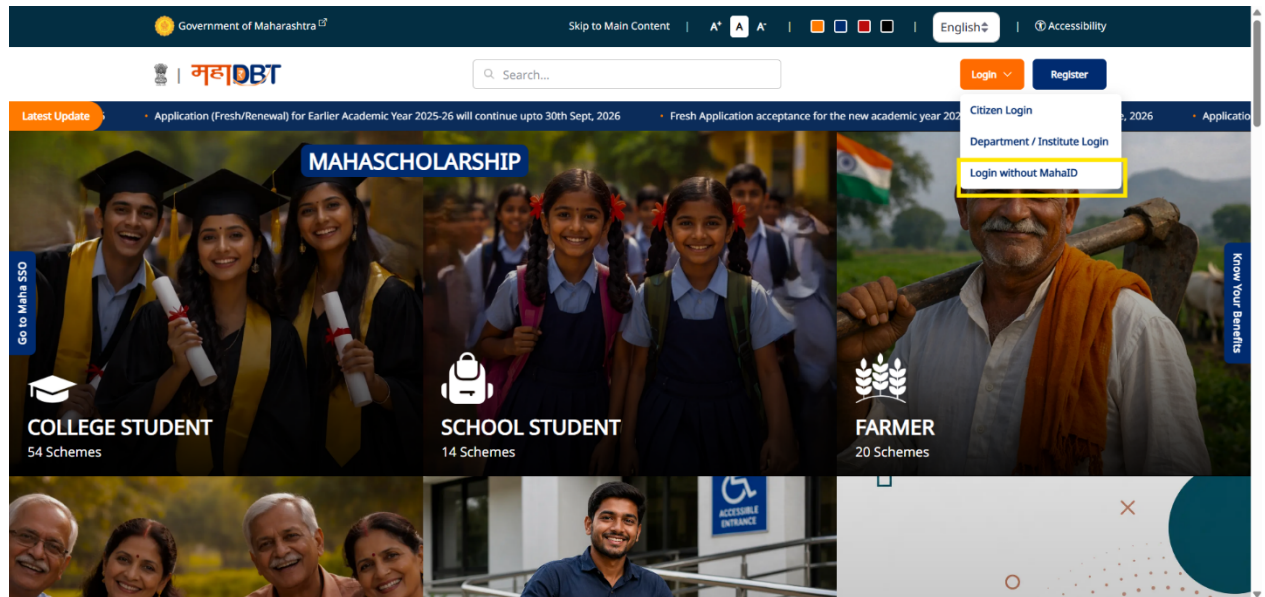
If you no longer have access to that mobile number, visit your nearest Aadhaar Seva Kendra to update it before trying to log in.

Do not share your OTP with anyone, including people claiming to be government officials.

### Login without Maha ID

Use this option if you have not yet created a Maha ID but want to explore the portal.

1. Click Login → Login without MahaID on the MahaDBT home page.



*Login without MahaID option on the MahaDBT home page*

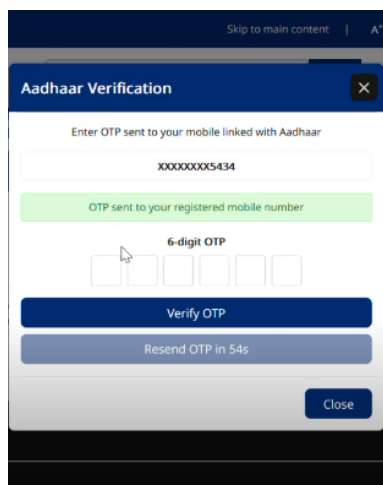
2. Enter your 12-digit Aadhaar number.

The screenshot shows the Aadhaar number entry screen for login without MahaID. The page has a dark blue header with the Government of Maharashtra logo, navigation links, and a search bar. Below the header, there's a 'Home' section. The main content area is divided into two columns. The left column contains a 'Login Without MahaID' section with a form. The form has a text input field for 'Enter 12-digit Aadhaar number' and a 'Verify' button. Below the input field, there's a consent statement: 'I give consent to use my Aadhaar number and biometric data for eKYC purposes. I understand that my data will be used solely for identity verification, will be handled securely, and may be shared with authorized entities involved in this process. I acknowledge that this consent is voluntary and can be withdrawn at any time.'

*Aadhaar number entry screen for login without Maha ID*

3. Read and accept the consent statement.
4. Click Verify.
5. A 6-digit OTP will be sent to your Aadhaar-linked mobile number. Check your phone.
6. Enter the OTP and click Verify OTP.





*OTP entry screen for login without Maha ID*

7. If correct, you will be logged in to the portal.

#### After logging in without Maha ID

- You will be asked to give consent before applying for any scheme.
- You will need to fill in all your details manually — they will not be auto-filled from Aadhaar.

#### Aadhaar number rules

- Must be exactly 12 digits
- Must be your own valid Aadhaar number

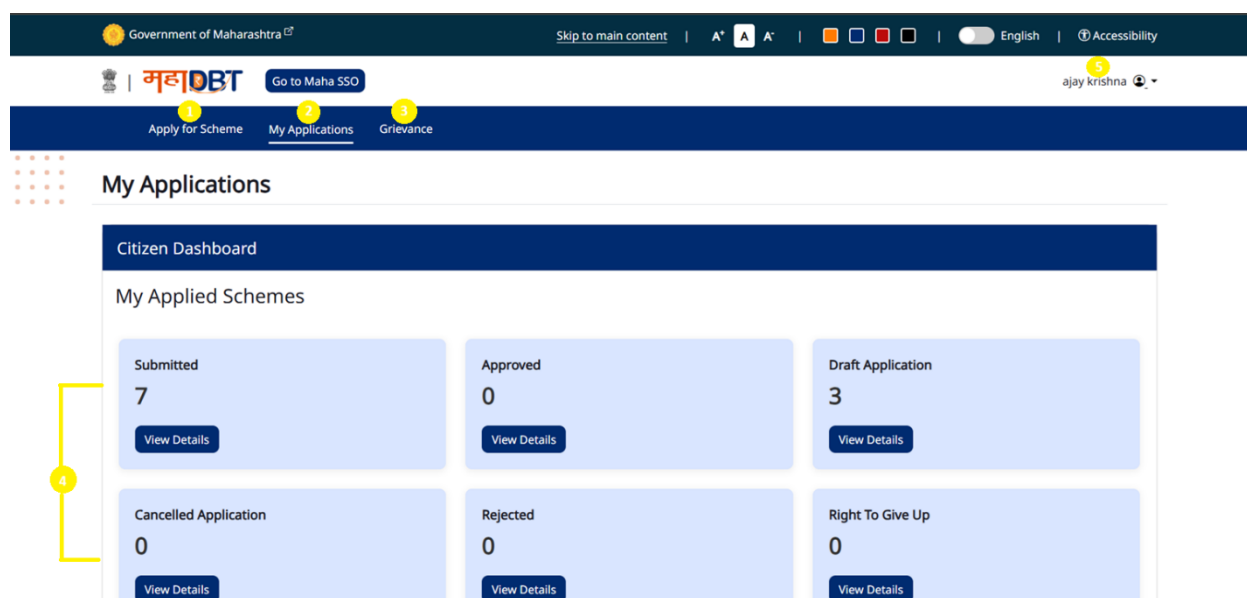
#### Login troubleshooting

| Issue                    | Likely Cause                                          | What to Do                                                                                                           |
|--------------------------|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>OTP not received</b>  | Mobile number not linked to Aadhaar, or network delay | Wait 60 seconds, then click Resend OTP. If still not received, check that your mobile is switched on and has signal. |
| <b>OTP expired</b>       | More than 2 minutes passed before entering the OTP    | Click Resend OTP to get a fresh OTP. Enter it immediately.                                                           |
| <b>Invalid OTP error</b> | OTP entered incorrectly (typing error)                | Check the SMS carefully and re-enter. Note: OTPs are case-sensitive numbers only.                                    |

|                                                    |                            |                                                                                      |
|----------------------------------------------------|----------------------------|--------------------------------------------------------------------------------------|
| <b>Invalid Maha ID / Aadhaar</b>                   | Incorrect number entered   | Check for typing mistakes. Use Trouble Signing In? to retrieve your Maha ID.         |
| <b>Locked out — no access to registered mobile</b> | SIM lost or number changed | Visit your nearest Aadhaar Seva Kendra to update your mobile number, then try again. |

## After Logging In

After a successful login you will land on your dashboard. Here is what you will see:



*Dashboard after login — showing Apply for Scheme, My Applications, and Grievance tabs*

**1 — Apply for Scheme tab** — Browse schemes you are eligible for and start applications.

**2 —**

**My Applications tab** — See all your applications and their current status.

**3 — Grievance tab** — Raise a complaint or track an existing one.

**4 — Application summary tiles** — Quick count of applications in each status category.

**5 — Your**

**name and role** — Top-right corner. Confirms you are logged in correctly.

---

#### 4. Find Your Benefits / Know Your Benefits

This tool shows you the exact benefit amount (scholarship, allowance, or fee reimbursement) you would receive from a specific scheme before applying.

##### How to use Find Eligible Schemes

1. After login, in the Apply for Scheme tab, click  Find Eligible Schemes / Know Your Benefits from the top menu.
2. The page opens with filters on the left and matching schemes on the right.
3. Under Whom You Are, select your category:
  - College Student (Post-Matric)
  - School Student (Pre-Matric)
  - Farmer
  - Pensioner
  - Other
4. Fill in your Personal Details:
  - Domicile of Maharashtra (Yes / No)
  - Religion
  - Caste Category
  - Beneficiary Category (Hosteller / Day Scholar)
  - Gender
  - Disability (Yes / No)
5. Fill in your Family Details:
  - Annual Family Income
  - Parent Occupation (if applicable)
  - Birth Order in Family
6. If you are a College Student, also enter:
  - Admission through CET (Yes / No)
  - 10th School Type
  - State, District, Taluka, Institute, University, Course, Year of Study
7. If you are a School Student, also enter:
  - Year of Study (Standard / Class)
  - UDISE School Code (your school's unique ID — ask your headmaster if you don't know it)
8. The scheme list on the right updates automatically. For each scheme you can:

- Click Details to see full eligibility rules and benefit amount
- Click GR to download the Government Resolution document
- Click Tentative Benefit to see the estimated amount you would receive
- Click Apply (only visible after login) to begin an application

*Find Eligible Schemes results — matching schemes shown with Details, GR, and Apply buttons*

#### TIP

Click Reset Filters at any time to clear your selections and start again.

### Common problems — Find Eligible Schemes

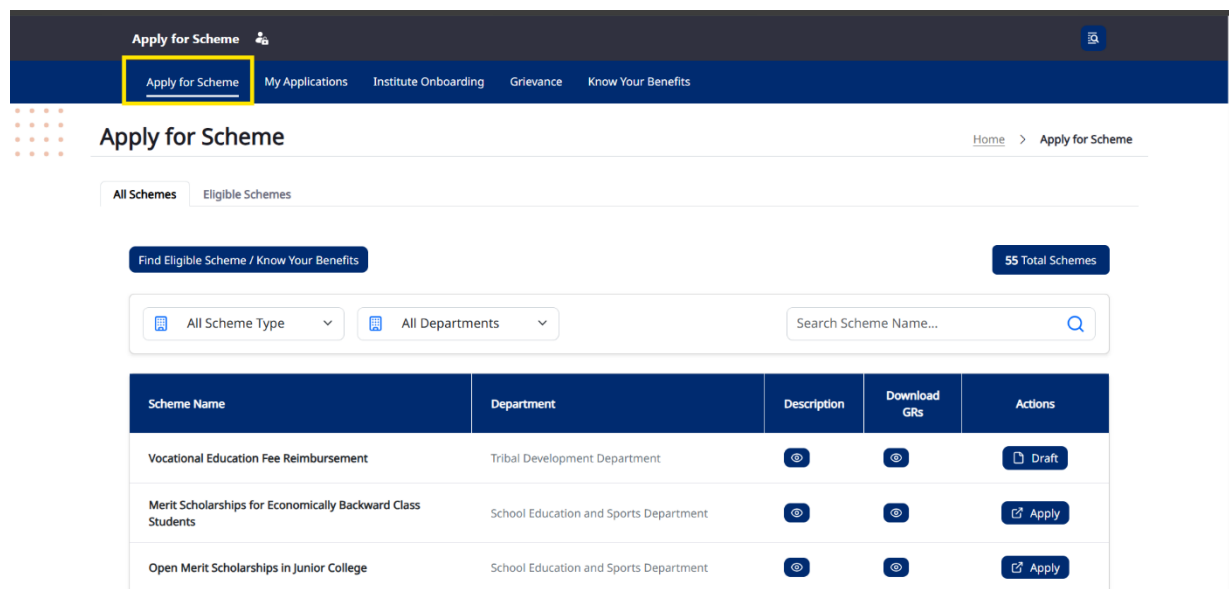
| Issue                            | Likely Cause                                                   | What to Do                                                                                                 |
|----------------------------------|----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| <b>No schemes appear</b>         | Your filters may be too specific or your category is incorrect | Click Reset Filters and reapply your details one by one. Double-check your caste category and course type. |
| <b>Wrong schemes appear</b>      | Incorrect category or course type selected                     | Verify every filter carefully. A small selection error (e.g., OBC instead of SC) changes all results.      |
| <b>Search returns no results</b> | Spelling error in scheme name                                  | Type a simpler keyword (e.g., 'Scholarship' or 'Freeship') instead of the full name.                       |

## 5. Applying for a Scheme

### Starting Your Application

After logging in, you will see a list of schemes you are eligible for. Follow these steps to start an application.





*Apply for Scheme tab showing the list of eligible schemes*

### Before you start filling the form, have these ready:

- Aadhaar card (for identity verification)
- Income certificate (issued in the current financial year)
- Caste / Category certificate (SC / ST / OBC / SEBC – if applicable)
- Current admission receipt or fee receipt from your institute
- Bank passbook (showing account number and IFSC code)
- Photo – JPG or JPEG format, less than 5 MB
- Signature – JPG or JPEG format, less than 5 MB
- Any other documents required by the specific scheme

### Steps to apply

1. After login, browse the list of Eligible Schemes on your dashboard.
  - You can see the scheme name, department, and a short description
  - Click the Description icon to read full details and eligibility rules
  - Click Download GRs to read or download the official Government Resolution
  - Use the search bar or filters (Scheme Type, Department) to find a specific scheme
2. Find your scheme and click Apply under the Actions column.

| Scheme Name                                                 | Department                             | Description | Download GRs | Actions |
|-------------------------------------------------------------|----------------------------------------|-------------|--------------|---------|
| Vocational Education Fee Reimbursement                      | Tribal Development Department          |             |              | Draft   |
| Merit Scholarships for Economically Backward Class Students | School Education and Sports Department |             |              | Apply   |
| Open Merit Scholarships in Junior College                   | School Education and Sports Department |             |              | Apply   |

Apply button under the Actions column in the scheme list

3. The portal will automatically check:
  - Whether you have already applied for this scheme this year
  - Whether you meet the eligibility requirements
4. If you are eligible, select the Academic Year from the dropdown and click Proceed to Apply.

Academic Year selection dropdown and Proceed to Apply button

### Not eligible message?

If you see 'Not Eligible', click Scheme Details to read the eligibility rules and find out what requirement you do not meet. You may need to apply for a different scheme that matches your profile.

## Completing and Submitting the Application Form

The application form has several sections. Fill in each one carefully. Fields marked with an asterisk (\*) are mandatory — you cannot submit the form without completing them.

### WARNING

The portal will automatically fill in some fields from your Aadhaar, Digi Locker, or CET records.

Always check auto-filled information before submitting. If any detail is wrong (name spelling, date of birth, income), correct it before you click Submit.

Incorrect information can cause your application to be rejected or your payment to fail.

### Form sections

You will see some or all of the following sections depending on the scheme:

| Section                       | What it contains                                                                           |
|-------------------------------|--------------------------------------------------------------------------------------------|
| <b>Personal Information</b>   | Your name, date of birth, gender, Aadhaar number, mobile, email – auto-filled from Aadhaar |
| <b>Address Details</b>        | Your permanent and current address                                                         |
| <b>Other Information</b>      | Religion, caste category, disability details                                               |
| <b>Current Course</b>         | Your institute, course name, year of study, admission details                              |
| <b>Past Qualification</b>     | Your previous academic records (e.g., 10th or 12th marks)                                  |
| <b>Hostel Details</b>         | If you are a hosteller – hostel name and address                                           |
| <b>Additional Information</b> | Any extra details required by the specific scheme                                          |

The screenshot displays the 'Apply for Scheme' interface for the Government of Maharashtra. The header includes the 'Apply for Scheme' link, the Government of Maharashtra logo, and accessibility options. The main navigation bar contains links for 'Apply for Scheme', 'My Applications', 'Institute Onboarding', 'Grievance', and 'Know Your Benefits'. The 'Apply for Scheme' section is active, showing the 'Merit Scholarships for Economically Backward Class Students' form. The form includes a 'Back to Dashboard' link and a 'View Scheme Details' link. The 'Applicant Details' section is expanded, showing fields for 'Applicant Personal Details' and 'Aadhaar Bank Link status'. The 'Applicant Personal Details' section includes fields for 'Aadhaar Number', 'Name', 'Date of Birth (As per Aadhaar)', 'Age', and 'Gender'. The 'Aadhaar Bank Link status' section includes a 'Verify' button and a 'Select' dropdown menu.

Application form sections — fill in each section carefully

## Uploading documents

Every file you upload must meet these rules:

- **Format:** PDF, JPG, or JPEG only
- **Maximum size:** 5 MB per file
- **Quality:** The document must be clearly readable — blurry or cut-off scans will be rejected

The screenshot shows a web form titled 'Apply for Scheme'. It contains several sections with input fields and buttons:

- Age:** A text input field.
- Email ID \*:** A text input field with a 'Verify' button next to it.
- Mobile Number \*:** A text input field with a 'Verify' button next to it.
- APAAR ID:** A text input field.
- Religion \*:** A dropdown menu with 'Select' as the placeholder.
- Caste:** A dropdown menu with 'Select' as the placeholder.
- Caste Certificate:** A file upload section with a 'Choose File' button, a 'No file chosen' status, and a red error message: 'Accepted formats: PDF, JPG, JPEG (Max 5MB). File type not allowed. Please upload PDF, JPG, or JPEG files only.'
- Applicant full Name (As per SSC Marksheet / L.C.) \*:** A text input field.
- Caste Category \*:** A dropdown menu with 'Select' as the placeholder.
- Caste Certificate Number:** A text input field with a 'Fetch' button next to it.
- Are you Domicile of Maharashtra / Maharashtra-Karnataka Border? \*:** A dropdown menu with 'Select' as the placeholder.
- Family Income Details:** A section containing:
  - Family Annual Income \*:** A text input field.
  - Do you have Non-Creamy Layer Certificate? \*:** A dropdown menu with 'Select' as the placeholder.

Document upload section — attach required certificates and files

### WARNING

Do not upload password-protected PDF files — the system cannot open them. If your file is larger than 5 MB, use a free online tool to compress it before uploading. Uploading the wrong document (e.g., an electricity bill instead of an income certificate) will cause your application to be rejected.

## Saving and submitting

**Option A — Save as Draft:** Click Save as Draft if you want to stop and continue later.

Apply for Scheme

Past Qualification Details

Other Details

**Additional Declaration**

- I confirm that my Aadhaar seeded account is NOT a 'Jan Dhan' account and no credit limit is applicable on the account.
- I confirm that my Aadhaar seeded bank account is active
- I confirm that my family has not availed benefits under any Government scholarship / hostel scheme(s) for more than 2 children.
- I confirm that I have applied for and availed the scholarship benefit from the Government for not more than 1 Scholarship / Freeship scheme and 1 accommodation scheme (as applicable).
- I hereby declare that, where family income is an eligibility criteria for the scholarship, I shall be solely responsible for promptly informing the concerned Institute of study and the respective Department in writing if my family income exceeds the prescribed threshold of INR 2.5 lakh or INR 8 lakh, as applicable, at the time of renewal of scholarship. I understand that failure to disclose such changes may render me ineligible for the scholarship and may attract recovery of benefits and any other action as per applicable rules.

☐ I have read and agree to this declaration.

Cancel Save As Draft Preview Application Submit Application

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*Save as Draft button – saves your progress to continue later*

Your progress is saved. You can return to it from My Applications on your dashboard.

Apply for Scheme

Past Qualification Details

Other Details

**Additional Declaration**

**Draft Saved**

Your application has been saved as a draft.

Done

Cancel Save As Draft Preview Application Submit Application

Copyright MahaIT. All Rights Reserved.

*My Applications tab showing the saved draft application*

**Option B – Preview Application:** Click Preview Application if you want to view, print, or download your application.

**Apply for Scheme**

Choose File No file chosen Accepted formats: PDF, JPG, JPEG (Max 5MB)

**Additional Declaration**

- I confirm that my Aadhaar seeded account is NOT a 'Jan Dhan' account and no credit limit is applicable on the account.
- I confirm that my Aadhaar seeded bank account is active
- I confirm that my family has not availed benefits under any Government scholarship / hostel scheme(s) for more than 2 children.
- I confirm that I have applied for and availed the scholarship benefit from the Government for not more than 1 Scholarship / Freeship scheme and 1 accommodation scheme (as applicable).
- I hereby declare that, where family income is an eligibility criteria for the scholarship, I shall be solely responsible for promptly informing the concerned Institute of study and the respective Department in writing if my family income exceeds the prescribed threshold of INR 2.5 lakh or INR 8 lakh, as applicable, at the time of renewal of scholarship. I understand that failure to disclose such changes may render me ineligible for the scholarship and may attract recovery of benefits and any other action as per applicable rules.

☐ I have read and agree to this declaration.

Cancel Save As Draft **Preview Application** Submit Application

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*Preview Application screen — review before final submission*

**Application Preview (Draft)**

**Vocational Education Fee Reimbursement**  
Tribal Development Department  
Generated: 3 May 2026, 11:58 pm

**Applicant Details**

**Current Course Details**

**Past Qualification Details**

**Other Details**

**Accommodation/Hostel Details**

Beneficiary Category Day Scholar

Close Print / Download PDF

Cancel Save As Draft Preview Application Submit Application

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*Application print preview — shows all filled-in sections*

**Option C — Submit Application:** When all sections are complete and all documents uploaded, click Submit Application.

### What happens after you submit

- The portal checks for missing or incorrect information. If any error is found, it will be highlighted — correct it and try again.
- After successful submission, a unique Application Reference Number (ARN) is generated.

- Write down or take a screenshot of your ARN. You will need it to track your application and raise grievances.
- You will receive an SMS and email confirmation with your ARN.
- The portal will also display the benefit amount you are expected to receive.

**Application Submitted Successfully!**

Validation Processing Submission

Your application has been submitted successfully!

**Application ID:**  
252604EKL5000000006  
Please save this number for future reference

**Benefit Calculation Summary**

| Particular                      | Value |
|---------------------------------|-------|
| <b>Fee Benefits</b>             |       |
| Tuition Fee Coverage Percentage | 0.00% |
| Exam Fee Coverage Percentage    | 0.00% |

Done

*Application Reference Number (ARN) confirmation screen after successful submission*

**Application Submitted Successfully!**

|                            |              |
|----------------------------|--------------|
| Exam Benefit               | Rs. 0.00     |
| <b>Additional Benefits</b> |              |
| Allowance                  | Rs. 5,000.00 |
| Additional Allowance       | Rs. 0.00     |
| <b>Total Amount</b>        |              |
| Total Amount               | Rs. 5,000.00 |
| <b>Installments</b>        |              |
| Installment 1              | Rs. 2,500.00 |
| Installment 2              | Rs. 2,500.00 |

Done

*Benefit amount display showing the expected amount after submission*

### Smart auto-fill — how it works

MahaDBT is connected to several government systems that automatically fill in your details. This saves time and reduces typing errors.

| System                     | What it fills automatically                | What you need to do                                     |
|----------------------------|--------------------------------------------|---------------------------------------------------------|
| <b>Aadhaar (UIDAI)</b>     | Name, date of birth, gender, address       | Verify OTP — details fill automatically                 |
| <b>Digi Locker</b>         | Certificates, mark sheets, caste documents | Log in to Digi Locker and select the documents to share |
| <b>Saral (School data)</b> | School name and student details            | Enter your UDISE code or PEN ID                         |
| <b>CAP / CET</b>           | College course and admission details       | Enter your CET Application ID                           |
| <b>NAPS / MAPS</b>         | Apprenticeship training records            | Enter your Apprentice ID                                |
| <b>eLang</b>               | Portal language (Marathi / English)        | Select your preferred language from the portal menu     |

### Common problems — Application form

| Issue                                 | Likely Cause                                                  | What to Do                                                                                  |
|---------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| <b>'Not Eligible' message appears</b> | You do not meet one or more eligibility rules for this scheme | Click Scheme Details to read the rules. Try a different scheme using Find Eligible Schemes. |



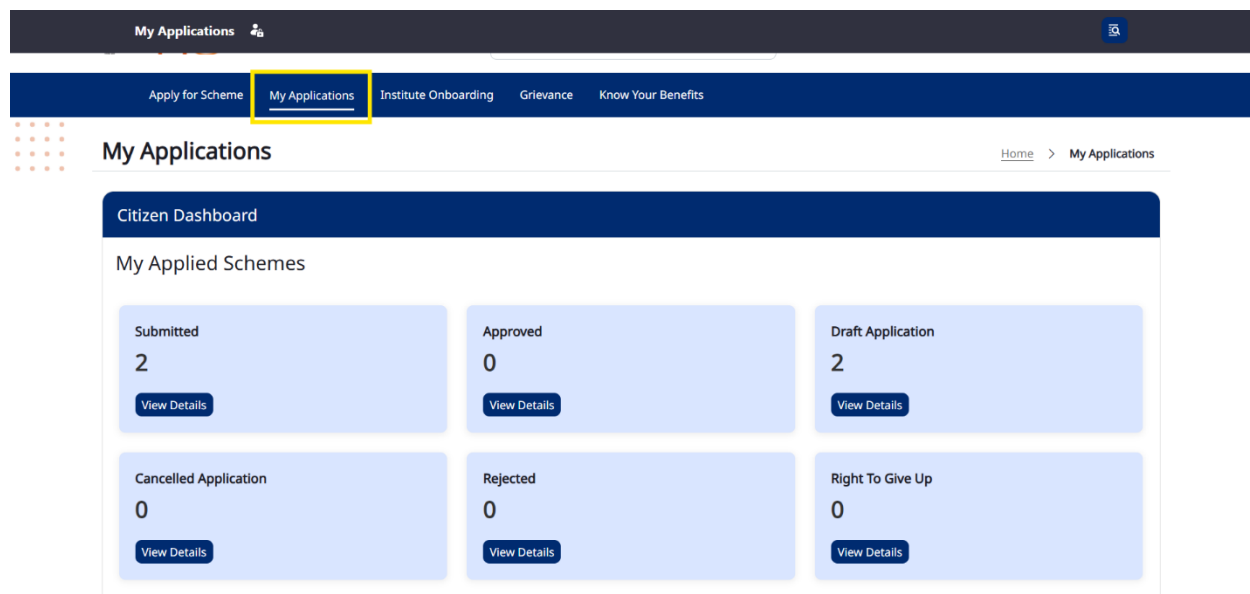
|                                               |                                                        |                                                                                                           |
|-----------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| <b>'Proceed to Apply' button missing</b>      | Academic Year has not been selected                    | Select the Academic Year from the dropdown above the button.                                              |
| <b>Cannot submit – mandatory fields error</b> | One or more required (*) fields are empty or incorrect | Look for fields highlighted in red and correct them. Check all sections including Hostel Details.         |
| <b>Auto-filled details are wrong</b>          | Aadhaar or CET records contain outdated information    | Correct editable fields manually. For critical errors (wrong name, wrong date of birth), contact support. |
| <b>Document upload fails</b>                  | Wrong file format or file too large                    | Upload only PDF, JPG, or JPEG files under 5 MB. Compress large files before uploading.                    |
| <b>Application not submitted</b>              | Incomplete data or internet disconnected               | Check your internet connection. Review all sections, correct errors, and try again.                       |
| <b>No Application Number generated</b>        | Submission did not complete successfully               | Check My Applications. If the application is still in Draft, open it and submit again.                    |

## 6. Tracking Your Application

After submitting, you can check the status of your application at any time from your dashboard.

**Steps:** Log in → Click My Applications tab.

You will see summary cards showing the total number of applications in each status category. Click View Details under any card to see the list.



*My Applications tab showing application status summary cards*

### What each status means

| Status                       | What it means for you                                                                                                                |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>Submitted</b>             | Your application has been received and is waiting to be reviewed by the department officer. No action needed from you at this stage. |
| <b>Approved</b>              | The department has approved your application. Your benefit will be transferred to your bank account after allotment is processed.    |
| <b>Draft Application</b>     | You saved your form but did not submit it. Log in and complete your submission before the deadline.                                  |
| <b>Cancelled Application</b> | Your application was cancelled — either by you, or because the scheme was withdrawn. Check the reason in the details.                |
| <b>Rejected</b>              | Your application was not approved. See the rejection reason in the details. You may be able to correct and reapply.                  |
| <b>Right to Give Up</b>      | You voluntarily withdrew your application. See Section 8.2 for details on this option.                                               |
| <b>Sent Back</b>             | The officer has returned your application for correction. Log in, open the application, read the scrutiny remarks, make the          |

|                          |                                                                                                                                                             |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                          | required correction, and resubmit. A Sent Back application has not been rejected – you can fix it and continue.                                             |
| <b>Payment Initiated</b> | The payment order has been sent to your Aadhaar-linked bank account. Allow 1–3 working days for the amount to appear. No action is required from your side. |
| <b>Disbursed</b>         | The benefit amount has been successfully credited to your bank account. Check your bank statement if you have not received an SMS confirmation.             |
| <b>Undisbursed</b>       | Payment could not be completed. See Section 8.4 for the common causes and the steps to resolve each one. Action is required from your side.                 |

### Information shown for each application

- Scheme Name and Department
- Scheme Code
- Application Reference Number (ARN)
- Date of Application
- Current Status

#### TIP

Use the All Departments and All Schemes dropdowns, or the Search Scheme Name field, to quickly find a specific application if you have applied to several schemes.

#### WARNING

If your status shows Approved but you have not received money in your bank account after 15 working days of the Approved date, go to Section 7 and raise a grievance. Your benefit may be held due to a bank account or Aadhaar seeding issue.

#### NOTE

You can also track your application from the Home page. Click the Track Application link, enter the required application details, and then click Search to view the application status.

## 7. Raising a Grievance

If you face any problem – wrong status, missing payment, rejected application, or any other issue – you can raise a formal complaint (called a Grievance or Ticket) through the portal. You can also track the progress of your complaint.

### Raising a Grievance for a Specific Scheme

1. Log in and click the Grievance tab.
2. You will see a list of all your applied grievances.

The screenshot shows the 'Grievance' tab selected in the navigation menu. The page title is 'Grievance' with a breadcrumb 'Home > Grievance'. Below the title, there's a section 'Grievance' with the subtitle 'Launch grievance for your applied schemes'. There are two tabs: 'Grievance / Suggestions' and 'Grievance List'. A dropdown menu for 'All Departments' and a search bar for 'Search scheme name' are present. Below this, it says 'Showing 1-2 of 2 eligible schemes'. A table lists the schemes:

| Scheme Name                               | Department                             | Application ID       | Application Date     | Action          |
|-------------------------------------------|----------------------------------------|----------------------|----------------------|-----------------|
| Open Merit Scholarships in Junior College | School Education and Sports Department | 252612OMSJ0000000003 | 21/04/2026, 01:03 PM | Raise Grievance |

*Grievance tab showing list of applied schemes*

3. Use the Department dropdown or Search to find the scheme you need help with.
4. Click Raise Grievance next to that scheme.

The screenshot shows the 'Grievance' section of the Maharashtra DBT 2.0 Citizen User Manual. The page has a dark blue header with the 'Grievance' title and a search bar. Below the header, there is a navigation bar with links: 'Apply for Scheme', 'My Applications', 'Institute Onboarding', 'Grievance', and 'Know Your Benefits'. The main content area is titled 'Grievance' and includes a sub-header 'Launch grievance for your applied schemes'. There is a dropdown menu for 'All Departments' and a search bar for 'Search scheme name'. Below this, a table shows 'Showing 1-2 of 2 eligible schemes'. The table has columns: 'Scheme Name', 'Department', 'Application ID', 'Application Date', and 'Action'. The first row shows 'Open Merit Scholarships in Junior College' under the 'School Education and Sports Department' with Application ID '252612OMSJ0000000003' and Application Date '21/04/2026, 01:03 PM'. A yellow box highlights the 'Raise Grievance' button in the 'Action' column.

| Scheme Name                               | Department                             | Application ID       | Application Date     | Action          |
|-------------------------------------------|----------------------------------------|----------------------|----------------------|-----------------|
| Open Merit Scholarships in Junior College | School Education and Sports Department | 252612OMSJ0000000003 | 21/04/2026, 01:03 PM | Raise Grievance |

*Raise Grievance button next to a scheme*

5. In the form (most fields are auto filled):

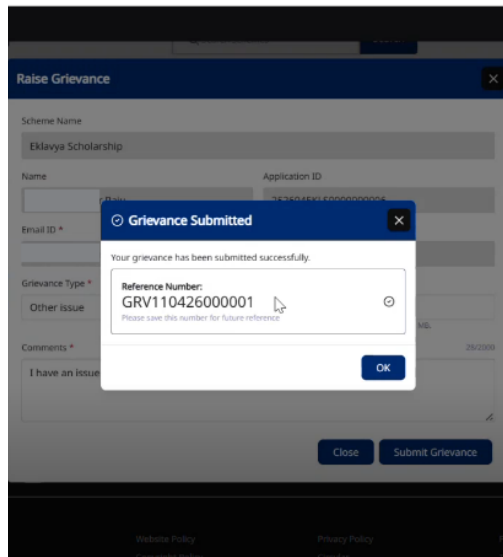
- Select the Grievance Type from the dropdown
- Describe your problem clearly in the Comments box (up to 2000 characters)
- Attach a supporting document if needed (Max 5 MB, PDF/JPG/JPEG)

The screenshot shows the 'Raise Grievance' form. The form is pre-filled with details from the previous scheme. The fields are: 'Scheme Name' (Open Merit Scholarships in Junior College), 'Name' (San), 'Application ID' (252612OMSJ0000000003), 'Email ID' (ashu), and 'Mobile Number' (956). There is a dropdown menu for 'Grievance Type' with the text 'Select Grievance Type'. Below this is a file upload section with a 'Choose File' button and a 'No file chosen' status. The 'Comments' field is a large text area with a character count of '0/2000'. At the bottom, there are 'Close' and 'Submit Grievance' buttons.

*Grievance submission form with Grievance Type and Comments fields*

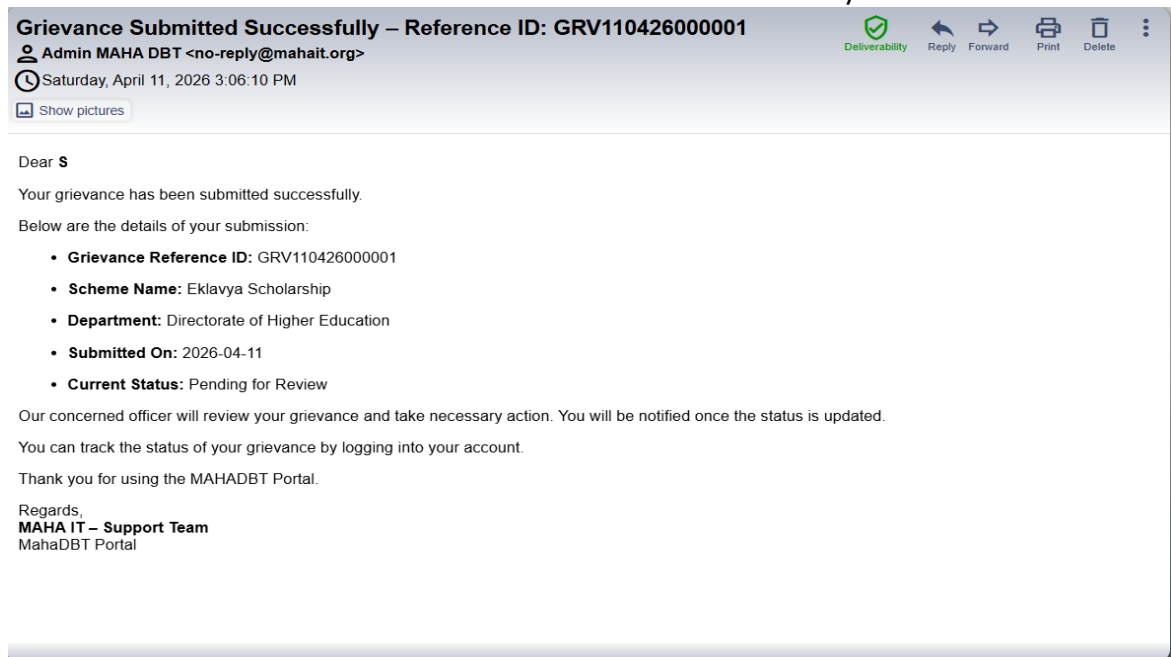
6. Click Submit Grievance.

7. A Grievance Reference ID is generated. Save it — you will need it to track your complaint.



*Grievance Reference ID confirmation screen*

8. You will also receive an email confirmation with your Reference ID.



*Email confirmation with Grievance Reference ID*

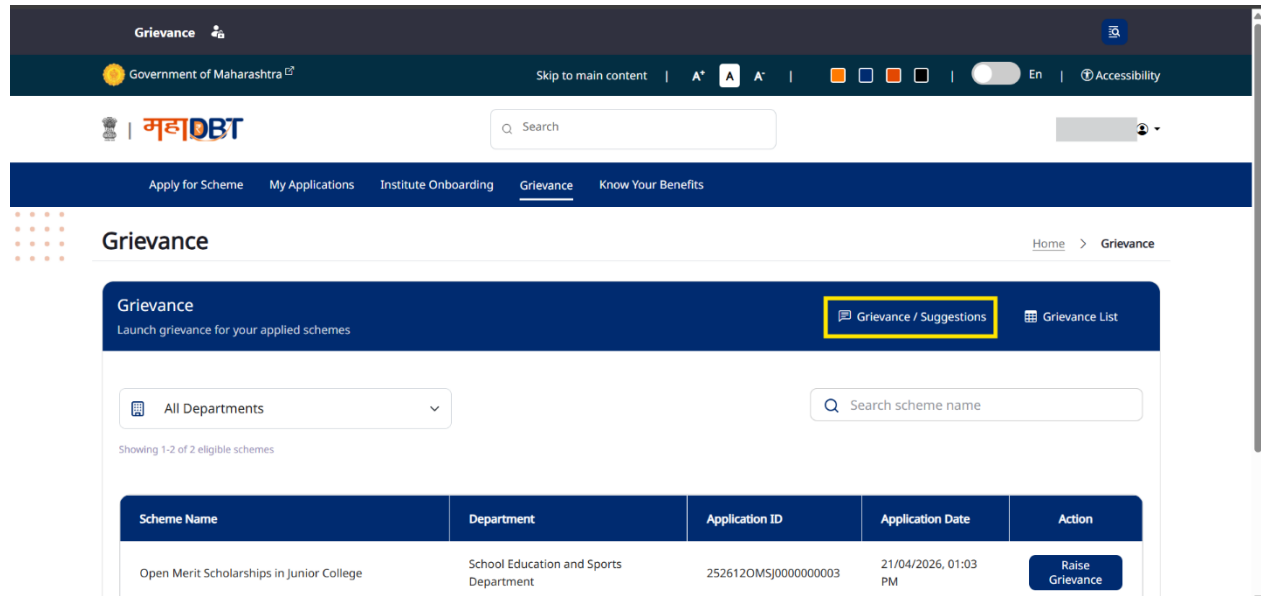
#### **TIP**

Be as specific as possible in the Comments box. Include your Application Reference Number (ARN), the scheme name, and exactly what the problem is. This helps the officer resolve it faster.

## Raising a General Grievance or Suggestion

You can also raise a grievance or suggestion that is not linked to a specific application – for example, if you cannot find a scheme you expect to see, or if you have a suggestion to improve the portal.

1. Click Grievance / Suggestions.



*Grievance / Suggestions tab on the portal home screen*

2. Fill in:

- Your name, mobile number, and email
- District and Taluka
- Department and Scheme Name (if applicable)
- Category and Grievance Type
- Academic Year (If your grievance is not related to an academic scheme – for example, a portal navigation issue or a suggestion – leave this field blank.)
- Comments – describe your issue or suggestion
- Attach a file if needed (Max 5 MB)

**Grievance / Suggestions**

Name \*  Mobile Number \*

Email ID \*  District \*

Taluka \*  Department \*

Scheme Name \*  Category \*

Grievance Type \*  Select Academic Year \*

Upload the File  No file chosen  
Accept only files up to a maximum size of 2 MB.

Comments \*

### General grievance form fields

3. Click Submit Grievance. A Reference ID will be generated.

### Tracking Your Grievance

1. Click Grievance List.

**Grievance**

Launch grievance for your applied schemes

[Grievance / Suggestions](#) **Grievance List**

All Departments

Showing 1-2 of 2 eligible schemes

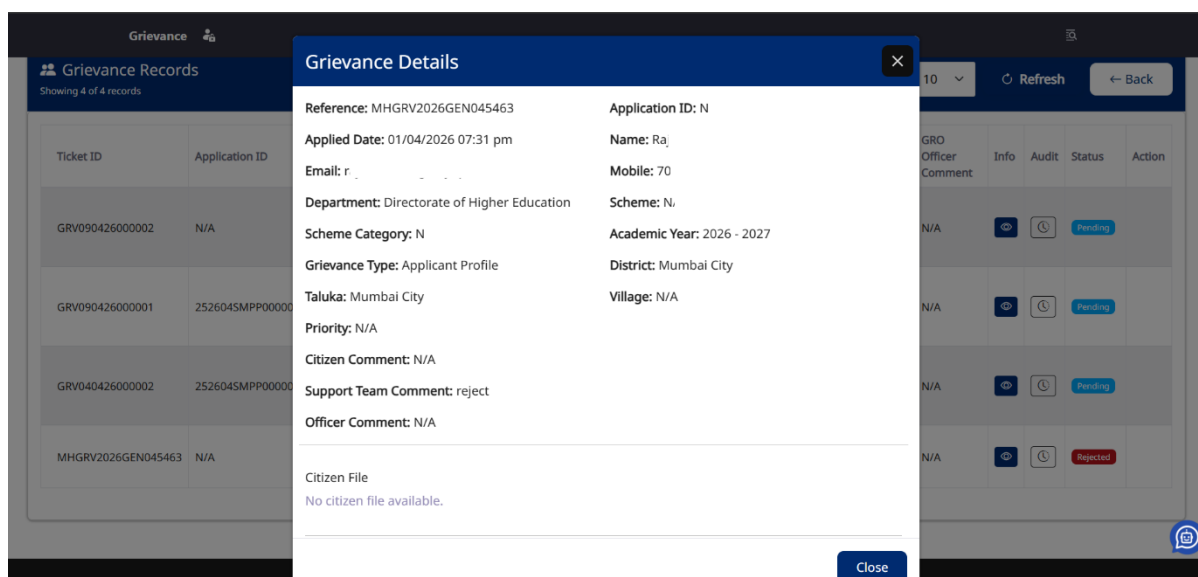
| Scheme Name                               | Department                             | Application ID       | Application Date     | Action                          |
|-------------------------------------------|----------------------------------------|----------------------|----------------------|---------------------------------|
| Open Merit Scholarships in Junior College | School Education and Sports Department | 252612OMSJ0000000003 | 21/04/2026, 01:03 PM | <a href="#">Raise Grievance</a> |

### Grievance List showing all submitted grievances

2. You will see all your grievances with these details:
  - Ticket ID
  - Application Reference Number
  - Department and Scheme
  - Date Filed



- Current Status (Pending / Resolved / Rejected / Sent back)
3. Click on a grievance to see:
- Comments from the Support Team
  - Comments from the Grievance Redressal Officer (GRO)
  - Uploaded files
  - Audit Trail — a full history of all actions taken on your complaint



*Grievance detail view with Audit Trail and officer comments*

### Common problems — Grievances

| Issue                                      | Likely Cause                                       | What to Do                                                                      |
|--------------------------------------------|----------------------------------------------------|---------------------------------------------------------------------------------|
| <b>Scheme not visible in Grievance tab</b> | Application may still be in Draft or was cancelled | Check My Applications. Only submitted applications appear in the Grievance tab. |
| <b>Cannot attach file</b>                  | File too large (over 5 MB) or wrong format         | Compress the file or save it as PDF/JPG before attaching.                       |
| <b>No Reference ID after submission</b>    | Submission did not complete                        | Try again. Check your internet connection before submitting.                    |
| <b>Grievance status stuck on Pending</b>   | Officer has not yet reviewed it                    | 1. Most grievances are reviewed within 7 working days. If                       |

|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | <p>unresolved, escalate in this order:</p> <ol style="list-style-type: none"> <li>2. Call the Helpline</li> <li>3. Contact the Grievance Redressal Officer (GRO) – visible in your grievance detail page on the portal</li> <li>4. Contact your District Collector's office (district-level nodal officer)</li> <li>5. Write to the MahaDBT State Nodal Officer via <a href="mailto:mahadbt.maharashtra.gov.in">mahadbt.maharashtra.gov.in</a></li> </ol> |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## 8. Help and Support

The MahaDBT portal has several support resources available from the Home screen under User Manuals.

### Available downloadable guides:

- Help File for Online Application Process
- Pop-Up Blocker Guidance (if pop-ups are blocked in your browser)
- Aadhaar Seeding with NPCI Mapping Form
- Instruction for Cropping Photo and Signature
- How to Check Bank–Aadhaar Mapping Status

### General Guidelines and Rules

#### WARNING

Submitting false or misleading information – including forged income certificates or caste documents – is a serious offence.

It can result in permanent disqualification from the scheme, cancellation of benefits already received, and legal action under applicable government rules.

Submit only accurate and up-to-date information.

**Other important rules:**

- Submit only one application per scheme per academic year – duplicate applications will be rejected.
- Review the eligibility criteria before applying. Do not apply for schemes you clearly do not qualify for.
- Keep all certificates and documents current – expired income certificates (older than one financial year) are not accepted.

**DBT****Guidelines****document:**

<https://mahadbtt.maharashtra.gov.in/PDF/DBTGuidelines.pdf>

**Right to Give Up – Guidelines****IMPORTANT – PLEASE READ**

This action is usually permanent.

If you give up your benefit, you will not be able to reapply for the same scheme in the same academic year.

Read the full guidelines document before proceeding.

Do not click 'Submit' on the Right to Give Up form unless you are completely certain.

You may choose to give up your benefit voluntarily – for example, if your family's financial situation has improved, or if you are receiving the same benefit from another source.

**How to give up a benefit:**

- Log in and go to My Applications.
- Find the scheme you wish to give up from the list of applied schemes.
- Click Right to Give Up. 
- Verify all your details carefully.
- Click Submit. The action will be processed.

**My Applications**

Home > My Applications

← Back to Dashboard

**Applied Schemes**  
View all the schemes you have applied for 2 Applied Schemes

All Departments

Showing 1-2 of 2 applied schemes

| Department           | Scheme Code            | Application ID       | Admission Year | Study Year | Application Date | Is Renewal | Indicative Benefit | Download | Action                                                                          |
|----------------------|------------------------|----------------------|----------------|------------|------------------|------------|--------------------|----------|---------------------------------------------------------------------------------|
| Department of Sports | POM-SESD-MSEB-1-26-002 | 252612MSEB0000000002 | 2025-2026      | SecondYear | 21/04/2026       | No         |                    |          | <button>Cancel Application</button><br><b><button>Right To Give Up</button></b> |

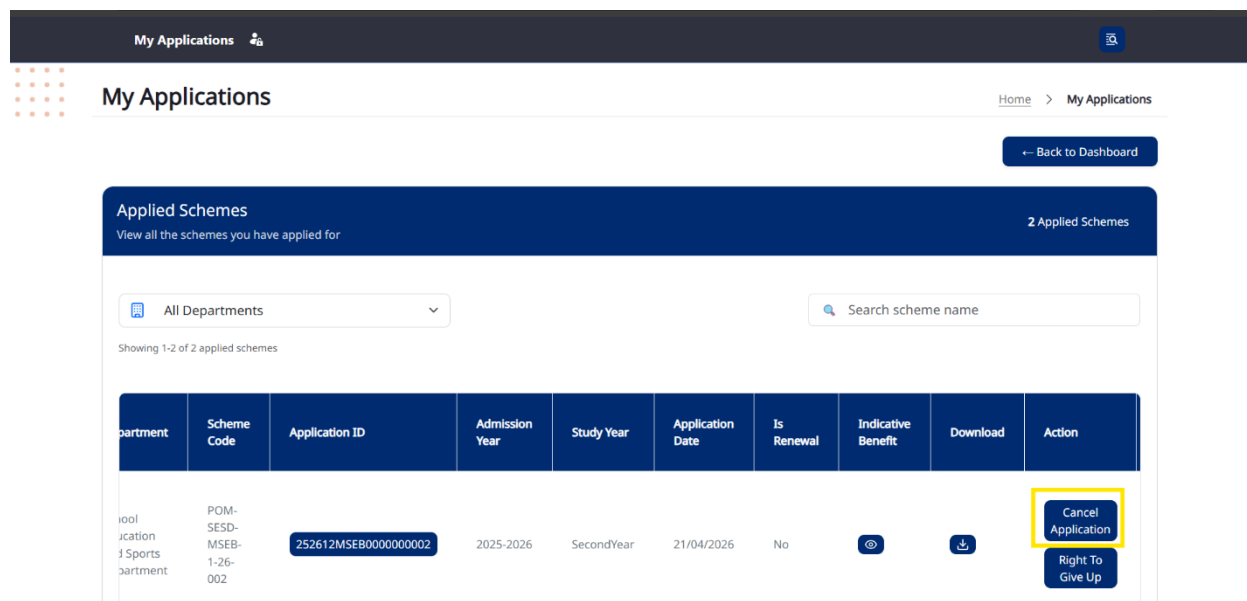
*Right to Give Up confirmation screen — verify details before clicking Submit*

**Changed your mind?** Contact your Institute Principal — they can reverse the Right to Give Up selection from their portal login. Act on the same day if possible. Once the payment cycle closes for that period, the benefit for that period cannot be reinstated.

### How to Cancel Your Application

**NOTE :** Cancellation may be reversible — contact your Institute Principal immediately. Applications in Submitted status can often be reinstated by the Principal. Applications that have already been Approved, Disbursed, or reached Payment Initiated status generally cannot be reversed. If you are unsure of your application's stage, check My Applications before proceeding.

1. Log in to your account.
2. Go to My Applications.
3. Find and open the application you want to cancel from the list of applied schemes.
4. Click Cancel Application.
5. Read the confirmation message carefully and confirm.



Cancel Application confirmation screen

### My Money Has Not Arrived — Undisbursed Benefits

**Your money has not reached your bank account yet. This is called an 'undisbursed benefit'.**

This usually happens because of one of the following reasons:

- Your bank account details are wrong or have changed
- Your bank account is not linked to your Aadhaar number (Aadhaar seeding missing)
- Your eligibility could not be confirmed
- Your documents are still being verified

#### Aadhaar–Bank linking (seeding)

If your bank account is not linked to your Aadhaar, your payment cannot be processed.

To link them, visit your bank branch with your Aadhaar card, or use your bank's mobile app.

You can also check your linking status at: <https://resident.uidai.gov.in/bank-mapper>

## How to Renew Your Application

You can submit a renewal application if you received benefits under the same scheme in the previous academic year and want to continue receiving those benefits for the current academic year.

**NOTE :** If you have changed your college or course, you must submit a fresh application

1. Log in to your account.
2. Go to My Applications.
3. Find and open the application you want to renew from the list of applied schemes.
4. Click Apply under Submit for Renewal.
5. Read the confirmation message carefully and confirm.

| ID              | Admission Year | Study Year       | Application Date | Is Renewal | Indicative Benefit | Download | Action                                 | Status         | Submit For Renewal |
|-----------------|----------------|------------------|------------------|------------|--------------------|----------|----------------------------------------|----------------|--------------------|
| 508MAPR00000001 | 2024-2025      | DirectSecondYear | 07/04/2026       | No         | @                  | ↓        | Right To Give Up                       | Under Scrutiny | Apply              |
| DVB0000000001   | 2025-2026      | FirstYear        | 07/04/2026       | No         | @                  | ↓        | Right To Give Up                       | Under Scrutiny | Apply              |
| SR0000000002    | N/A            | N/A              | 31/03/2026       | No         | @                  | ↓        | Right To Give Up                       | Approved       | Apply              |
| DVB0000000003   | N/A            | N/A              | 24/03/2026       | No         | @                  | ↓        | Cancel Application<br>Right To Give Up | Approved       | Apply              |
| US0000000006    | N/A            | N/A              | 24/03/2026       | No         | @                  | ↓        | Right To Give Up                       | Approved       | Apply              |

*Renew Application screen*

The application is pre-filled from previous year's approved data and you can submit it for renewal.

## 9. Frequently Asked Questions

**Q1. Can I apply for more than one scheme at the same time?**

Yes. You can apply for multiple schemes simultaneously, as long as you are eligible for each one. However, you can submit only one application per scheme per academic year. Duplicate applications for the same scheme will be rejected.

**Q2. My income certificate expired. Can I still apply?**

No. Income certificates must be issued in the current financial year (April to March). An expired income certificate will cause your application to be rejected. Obtain a new income certificate from the competent authority (Tehsildar or equivalent) before applying.

**Q3. I uploaded the wrong document. Can I correct it before submitting?**

Yes. If the application is still in Draft status, you can open it, delete the wrong document, and upload the correct one. Once you have submitted the application (status: Submitted), you cannot change uploaded documents. Raise a grievance (Section 7) and explain the situation to the officer.

**Q4. My name on MahaDBT does not match my certificate. What do I do?**

Your name on MahaDBT is pulled from your Aadhaar record. If there is a mismatch, you have two options: (1) Update your name in the Aadhaar record at your nearest Aadhaar Seva Kendra (this is the recommended approach), or (2) Apply for a name correction from the document-issuing authority (school, college, or caste certificate office) so that both documents match.

**Q5. My application was rejected. Can I reapply?**

It depends on the rejection reason. Open My Applications, click on the rejected application, and read the rejection reason carefully. If the reason is a correctable error (wrong document, missing field), you may be able to reapply for the same scheme in the same academic year — check whether the scheme window is still open. If the reason is an eligibility issue, you do not qualify for that scheme this year. Use Find Eligible Schemes (Section 4) to find a scheme you do qualify for.

**Q6. How do I check whether my bank account is linked to Aadhaar?**

Visit <https://resident.uidai.gov.in/bank-mapper> and check your Aadhaar–bank seeding status. Alternatively, check with your bank branch or use your bank’s mobile app (look for Aadhaar seeding or DBT linking options). If not linked, visit your bank branch with your Aadhaar card.

**Q7. I received the SMS saying my money was sent, but it is not in my account. What do I do?**

First, wait one full working day after receiving the payment SMS – sometimes the credit takes 24 hours to appear in your account statement. (Note: if your status shows Approved but no SMS has been received after 15 working days, refer to Section 5.)

**Q8. The OTP is not coming to my phone. What should I do?**

(1) Check that your phone has a signal and is not in airplane mode. (2) Wait 60 seconds – OTPs sometimes take a moment during high-traffic periods. (3) Click Resend OTP. (4) Check that the mobile number linked to your Aadhaar is correct – if you have changed your number, update it at your nearest Aadhaar Seva Kendra. (5) If nothing works, call the helpline at 1800-120-8040.

**Q9. How do I switch the portal language to Marathi?**

Click the language selector at the top-right corner of the home page. Select Marathi. All portal text, labels, and scheme names will switch to Marathi. You can switch back to English at any time using the same selector.

*End of MahaDBT Citizen User Manual*

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